

CHINA EDUCATION ASSOCIATION, HKUSU
香港大學學生會中國教育小組
REPORT AND INCOME AND EXPENDITURE ACCOUNT
IN RESPECT OF THE FUND RAISING EVENTS
HELD ON 07-08TH JANUARY 2017


LKKC

國信會計師事務所有限公司

LKKC C.P.A. LIMITED

Chartered Accountants
Certified Public Accountants

**CHINA EDUCATION ASSOCIATION, HKUSU
REPORT AND INCOME AND EXPENDITURE ACCOUNT
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(EXPRESSED IN HONG KONG DOLLARS)



國信會計師事務所有限公司

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Chartered Accountants
Certified Public Accountants

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**INDEPENDENT ASSURANCE REPORT
TO THE EXECUTIVE COMMITTEE MEMBERS OF CHINA EDUCATION ASSOCIATION,
HKUSU
(THE CHARITY)
PUBLIC SUBSCRIPTION PERMIT NO.:[2017/004/1]**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's general charitable fund-raising activity in Hong Kong Island held on 07-08th January 2017 ("the Event").

Respective responsibilities of the Committee Members

The Executive Committee Members are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 1(c), setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Control

We have complied with the independence and other ethical requirements of the *Code of Ethics for Professional Accountants* issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Practitioner's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other Than Audits or Reviews of Historical Financial Information and with reference to the Practice Note 850, Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department" issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

(To be continued)

**INDEPENDENT ASSURANCE REPORT
TO THE EXECUTIVE COMMITTEE MEMBERS OF CHINA EDUCATION ASSOCIATION,
HKUSU
(THE CHARITY)
PUBLIC SUBSCRIPTION PERMIT NO.: [2017/004/1]
(CONTINUED)**

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to general charitable fund-raising activities, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Charity include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Charity's books and records.

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Charity in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 1(c).

Intended Users and Purpose

This report is intended solely for the purpose of assisting the Charity to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



LKKC C.P.A. Limited
國信會計師事務所有限公司
Chartered Accountants
Certified Public Accountants
Auditor – Wilson, Chi-Shing Kwok
郭志成執業會計師
Practising certificate number - P01952

Hong Kong, 2nd February 2017


C606/KL/C/853

**CHINA EDUCATION ASSOCIATION, HKUSU
INCOME AND EXPENDITURE ACCOUNT
IN RESPECT OF THE FUND RAISING EVENTS
(PUBLIC SUBSCRIPTION PERMIT NO.2017/004/1)
HELD ON 07-08TH JANUARY 2017**

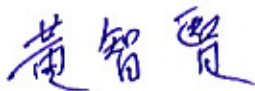
	HK\$
Income - fund raised	2,326.60
Less: Expenditure Transportation	<u>(340.00)</u>
Surplus	<u><u>1,986.60</u></u>

Note: The above surplus has been deposited into the specific bank account of China Education Association, HKUSU, which is to raise school fee for subsidize the needy senior high school students in Guizhou Province of Mainland China.

APPROVED AND AUTHORISED FOR ISSUE BY THE COMMITTEE MEMBERS ON 2ND FEBRUARY 2017.



Ng I Peng
Chairperson



Wong Chi Yin
Financial Secretary

**CHINA EDUCATION ASSOCIATION, HKUSU
NOTES TO ACCOUNT
IN RESPECT OF THE FUND RAISING EVENTS
(PUBLIC SUBSCRIPTION PERMIT NO.2017/004/1)
HELD ON 07-08TH JANUARY 2017**

1. Basis of preparation

- (a) The purpose of the general charitable fund-raising activity held by China Education Association, HKUSU on 07-08th January 2017 is to raise fund for the needy three-year senior high school students in China, mainly in Guizhou Province.
- (b) This income and expenditure account has been prepared in accordance with historical cost basis of accounting.
- (c) The significant accounting policies are set out below:
 - i. Income recognition
 - Donation received is recognized on cash basis.



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LKKC C.P.A. LIMITED

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Suite 2401, China Insurance Group Building, 141 Des Voeux Road Central, Hong Kong.
Tel 電話 : (852) 2521 9013 Fax 傳真 : (852) 2541 0502 E-mail 電郵 : enquiry@lkkc-cpa.com

Date: 17th January 2017

The Members of the Executive Committee

China Education Association, HKUSU ("the Charity")

Dear Sir,

ENGAGEMENT LETTER FOR REVIEW OF FUND RAISING ACTIVITY ACCOUNTS

We have been requested by you to perform a review of the fund raising activity accounts of the Charity prepared in respect of the fund raising event held on 07-08th January 2017 ("fund raising activity event"). We understand that our report is prepared solely for the purpose of satisfying the conditions stated in the Public Subscription Permit ("Permit") issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD").

In this regard, we herein set out below the respective responsibilities of the charity and of ourselves and our understanding of the scope of work you require us to perform and to highlight our key procedures.

Respective responsibilities of the executive committees and of ourselves

In applying for the Permit for collecting donations in a public place, you are responsible, as the permit holder, for closely monitoring the fund raising activity event and accounting for the monies collected which the public have contributed and complying with conditions stated in the Permit. You are obliged to prepare the fund raising activity accounts showing all monies received from the public subscription and the disbursements made from the monies so collected or received.

As Members of the Executive Committee of the Charity, you are responsible for ensuring that the Charity maintains appropriate accounting records. You are also responsible for making available to us, as and when required, all of the Charity's accounting records on the fund raising activity event and all other relevant records and related information.

We have the responsibility as stated in the conditions of the Permit to report to you, as permit holder, any findings, based on the performance of the agreed upon procedures, that indicate that the fund raising activity accounts do not reflect all monies received from the public subscription by the Charity and the disbursements made from the monies so received (see below). We have also the responsibility to report to you whether, in our opinion, the fund raising activity accounts have been properly prepared from the books and records of the Charity as made available to us and the gross proceeds raised from the fund raising activity event as reflected in the fund raising activity accounts have been deposited into the Charity's own bank accounts.

Scope of work

Our review will be conducted in accordance with Hong Kong Standard on Assurance Engagements 3000 "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information" and with reference to the Practice Note 850 "Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department" issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA").

The procedures that we will perform are solely to assist you in satisfying the conditions of the Permit. Our report is not to be used for any other purposes and is solely for your information and for submission to the SWD. We will not perform an audit of the fund raising activity accounts and, accordingly, will not express an audit opinion on the accounts.

Representations by management/Executive committees

As part of our review procedures, we may request written confirmation of oral representations which we have received during the course of the review on matters having a material effect on the fund raising activity accounts.

Access to information and documents

In order to carry out our review effectively and efficiently, we will require access to all relevant records and documents of the Charity.

Fees

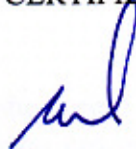
No fees will be due and payable on presentation.

Agreement of terms

The terms of this letter shall constitute the entire terms of the agreement between China Education Association, HKUSU and LKKC CPA Limited. No variation to the terms hereof shall be effective or binding on either party unless they are agreed to in writing by both China Education Association, HKUSU and LKKC CPA Limited.

We should be grateful if you would confirm in writing your agreement to these terms, by signing and returning the enclosed copy of this letter, or let us know if they are not in accordance with your understanding of our terms of engagement.

Yours truly,
For and on behalf of
LKKC C.P.A. LIMITED
CERTIFIED PUBLIC ACCOUNTANTS



Authorized Signature(s)
Auditor – Wilson, Chi-Shing Kwok
Practising certificate number – P01952

Agreed and accepted by
For and on behalf of
CHINA EDUCATION ASSOCIATION,
HKUSU



Executive Committee Member

Website 網址 : www.lkkc-cpa.com